

Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore
Committees for 2019-20

S. No.	Name of the Committee	Name of the Coordinator, Co- Coordinators, Members & Supporting Staff	Responsibilities
1.	ADMISSIONS	<p>Chairman 1. Dr. Anand Rajavat (SVIIT)</p> <p>SVET Coordinator 2. Dr. Jigyasu Dubey (IT-SVIIT)</p> <p>SVET Members 3. Prof. Surendra Kumar Shukla (CSE-SVIIT) 4. Prof. Lovenish Sharma (CSE-SVIIT) 5. Prof. Dinesh Patel (IT-SVIIT)</p> <p>Members 1. Prof. Jitendra Solanki (Physics-SVIS) 2. Dr. Anurag Joshi (SVISSHA) 3. Prof. Jayesh Surana (IT-SVIIT) 4. Prof. Yogita Agrawal (SVITT) 5. Prof. Sonal John(SVICA) 6. Prof. Shashank Vishwakarma (ME-SVITS) 7. Prof. Nirwan Ingole (SVIFS) 8. Dr. Anu Ukande (SVIFA) 9. Prof. Gunjan Badjatya (SVIA) 10. Prof. Pragati Tomar Solanki (SVSM) 11. Prof. Supriya Gupte (SVIJMC) 12. Mr. Rakesh Chaturvedi (SO)</p> <p>Counseling Team 1. Ms. Sunaina Chandel 2. Ms. Neha Mehta 3. Ms. Gitika Bhargava 4. Shri Manas Shrivastava 5. Mrs. Renuka Tiwari 6. Ms. Megha Telanga Paithane</p> <p>Supporting Staff 1. Mr. Mahesh Arse (IT-SVIIT) 2. Ms. Pooja Shrivastava (CSE-SVIIT)</p>	<p>1. To ensure smooth process for admitting the students in various programs of the University.</p> <p>2. Conduction of meeting regarding the finalization of admission process, in consultation with Vice Chancellor.</p> <p>3. Updating the information related to admission on the website from time to time.</p> <p>4. To organize & conduct Shri Vaishnav Entrance Test.</p>
2.	AISHE & NIRF COMMITTEE	<p>Coordinator 1. Dr. Namit Gupta (SVITS)</p> <p>Members 1. Prof. Ajay Shankar Joshi (SVITT) 2. Prof. Rana Pathak (SVITS) 3. Prof. Anurag Golwelkar (SVIIT) 4. Dr. Prashant K. Siddhey (SVSM)</p> <p>Supporting Staff 1. Mrs. Ratnam Nagar Sharma</p>	<p>1. To fill and submit detail for AISHE & NIRF form.</p>
3.	ALUMNI	<p>Coordinator 1. Dr. Ashutosh Shukla (SVIS)</p>	<p>1. To connect, inform and engage the alumni, the students and the</p>

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		<p>Co-Coordinator 2. Mr. Jayesh Surana (IT-SVIIT)</p> <p>Members</p> <ol style="list-style-type: none"> 1. Prof. Tanveer Malik (SVITT) 2. Dr. Prashant K. Siddhey (SVSM) 3. Prof. Ravindra Sharma (EC-SVITS) 4. Prof. Chinara Garg (Civil-SVITS) 5. Prof. Akhilesh Choudhary (ME-SVITS) 6. Prof. Priyanka Khanna (SVICA) <p>Supporting Staff Mr. Anoop Vyas (SVIS)</p>	<p>university with each other for the purpose of generating a multifaceted support for SVVV.</p> <ol style="list-style-type: none"> 2. To continuously work on enhancing the relationship with alumni and increase alumni base by reaching out to members of the SVVV fraternity through various activities undertaken by the alumni team. 3. To maintain an extensive database of alumni addresses and to update the Alumni Directory. 4. To maintain a detailed database of alumni graduating from SVVV and also who have graduated from SVITS since 1995. 5. To organize "Confluence" (Alumni Meet) every year.
4.	ANTI RAGGING & DISCIPLINARY	<p>Coordinator 1. Ar. Prof Vishal Yardi (SVIA)</p> <p>Co-Coordinator 2. Prof. Upendra Gupta (ME-SVITS)</p> <p>Members</p> <ol style="list-style-type: none"> 1. All HOIs , Coordinators and all HODs 2. Mr. Arbindo Ghosh (Joint Registrar) 3. Prof. Sudarshan Dubey (SVICA) 4. Prof. Vijayant Pande (CE-SVITS) 5. Prof. Gaurav Shrivastava (IT-SVIIT) 6. Prof. Vijay Chouhan (EI-SVITS) 7. Prof. Shashank Vishwakarma (ME-SVITS) 8. Prof. Anubhav Yadav (ME-SVITS) 9. Ar. Rupesh Kachore (SVIA) 10. Prof. Vijay Chouhan (EI-SVITS) 11. Prof. Nirwan Ingole (SVIFS) 12. Prof. Toshi Mandloi (EE-SVITS) 13. Prof. Ajay Shankar Joshi (SVITT) 14. Prof. Anurag Golwelkar (SVIIT) 15. Prof. Alka Karketta (EI-SVITS) 16. Prof. Prashant K.Siddhey (SVSM) 17. Prof. Shilpa Phadnis (SVISSHA) 18. Dr. Monica Saini (SVSM) 19. Prof. Bharat Pahadiya (SVSM) <p>Supporting Staff 20. Mr. Nitin Goud (SVIA)</p>	<ol style="list-style-type: none"> 1. To review the University's rules for students' behavior and its policy and practices in relation to discipline and student behavior. 2. To agree what is acceptable and unacceptable student behavior. 3. To ensure that the behavior and anti-bullying policies are implemented and reviewed; 4. To support the University administration with respect to their responsibilities in relation to discipline and student behavior. 5. To review and ensure the implementation of the suspension and expulsion policies and procedures. 6. To ensure that proper records in relation to disciplinary matters are maintained in the University.

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		21. Mr. Manglesh Chaporkar (SVSM)	
5.	Building Coordination Committee	Coordinator 1. Ar. Vishal Yardi Co-Coordinator 1. Dr. Namit Gupta Members 1. Dr. Uttam Sharma 2. Dr. Jigyasu Dubey 3. Prof. Anil Jain 4. Dr. Anand Babu K.	
6.	CAFETERIA	Coordinator 1. Dr. Navita Khatri (SVITS) Co-Coordinator 2. Prof. Rupali Goud (SVITS) Members 1. Prof. Vijay Archyra (Maths-SVIS) 2. Prof. Anurag Joshi (SVISSHA) 3. Prof. Abhjit Kulkarni (SVIA) 4. Prof. Akash Kanungo (EC-SVITS) 5. Prof. Priyanka Gupta (IT-SVIT) Supporting Staff 1. Prof. Jay K Sharma (ME-SVITS) 2. Prof. Pooja Shrivastava (CSE-SVIIT)	1. To ensure compliance of canteen operations according to health and safety standards. 2. To conduct weekly surprise audits and review the canteen service performance together with members of the canteen committee. 3. Committee shall be responsible in the assessment and review of canteen service provider's performance by conducting employee survey on a regular basis. 4. To conduct food buy off activity to ensure good quality and taste of food. 5. To monitor daily operation and activities of canteen service provider. 6. To report all findings of audits/monitors and employee surveys on monthly basis. 7. To resolve issues pertaining to canteen operations and formulate/establish continuous improvement programs to achieve and sustain high satisfaction level of faculty, staff and students.
7.	CENTRAL PURCHASE COMMITTEE	Coordinator 1. Dr. Jigyasu Dubey (IT-SVIT) Members 1. Dr. Anand Babu K. (CE-SVITS) 2. Dr. Rakesh Malviya (ME-SVITS) 3. Dr. Swati Dubey Mishra (SVIFS) Members Secretary 1. Mr. Arbindo Ghosh (Joint Registrar)	1. Purchase committee shall be dealing with all matters pertaining to all purchases of the University. 2. The purchase committee shall invite the heads of the University, institutions or departments for which the purchase is to be made. 3. Review and evaluation of purchasing documentation to recommend the most appropriate supplier or service

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		Technical Staff 1. Mr. Pawan Chandrayan(CHM Cell)	provider based on price, quality, stock availability, references etc. 4. To analyze quotations provided by supplier or service provider, and recommend for approval. 5. To ensure all documentation is accurately completed. 6. Seek clarification from suppliers / service providers where necessary. 7. To request technical input from relevant staff as required. 8. Ensuring proportionality, transparency, accountability and fairness in the procurement process. 9. Ensuring all relevant documentation is prepared prior to PC meeting.
8.	CULTURAL & LITERARY	Coordinator 1. Dr.Jigyasu Dubey (SVIIT) Co-Coordinator 1. Mrs. Rupali Bhartiya (SVIIT) Members 1. Prof. Ajay Shankar Joshi (SVITT) 2. Prof. Chetan Chouhan (SVIIT) 3. Prof. Ritu Patidar (SVIIT) 4. Prof. Pooja Jain (SVIIT) 5. Prof. Rani Singh (SVIIT) 6. Prof. Anurag Golwelkar (SVIIT) 7. Prof. Gaurav Shrivastava (SVIIT) 8. Dr. Anu Ukande(SVIFA) 9. Prof. Nirwan Ingole (SVIFS) 10. Prof. Gyanesh Savita (SVITS) 11. Prof. Sumit Chandak (SVITS) 12. Prof. Rana Pathak (Civil-SVITS) 13. Prof. Ruchi Arya (SVSM) 14. Prof. Premansh Sharma (SO) 15. Prof. Sonal John (SVICA) Supporting Staff 1. Prof. Rina Patidar (SVIIT) 2. Prof. Pallavi Kala (SVIIT)	1. The Cultural & Literary Committee shall be responsible for all intra and inter institutional cultural & literary events of the University. 2. To plan and schedule cultural & literary events for the academic year. (Tentative dates to be included in the academic calendar of the University.) 3. The meetings to be held regularly for planning of the events and delegating the tasks. 4. To prepare the Annual Budget for various cultural and literary events. 5. To obtain formal permission from the University authorities to arrange program. 6. The Committee shall display on the Notice Board/Website information about events to be celebrated. 7. Various programs to be arranged for staff are: a. Picnic b. Felicitation of staff achievements c. Family get together 8. The Cultural Committee shall also organizing the following events a. Independence Day b. Republic Day c. Women's Day d. Teachers' Day e. Engineers Day

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			f. National Science Day g. Farewell h. Annual Day
9.	EDC	<p>Coordinator 1. Dr. T. K. Mandal (SVSM)</p> <p>Co-coordinators 2. Dr. Namit Gupta (SVITS)</p> <p>Members 1. Prof. Sumit Chandak (ME-SVITS) 2. Prof. Dinesh Patel (IT-SVIIT) 3. Dr. Shweta Agarwal (LS - SVIS) 4. Dr. Anupam Singh (SVSM)</p> <p>Supporting Staff 1. Mr. Manglesh Chaporkar (PA to Director -SVSM)</p>	1. Organize lectures, workshops and seminars by renowned personalities from different domains of expertise, competitions of various kinds etc. round-the-year in order to create awareness and to sharpen business acumen of students and aspiring entrepreneurs. 2. Mentor students/others who have business ideas by bringing expertise to their doorstep. 3. The EDC would be a networking hub for people aspiring to be entrepreneurs and also play a role in team building as a part of its mentorship. Mentoring the students at an early stage by giving proper direction and necessary exposure would be crucial in converting technical ideas/projects into viable business plans. 4. Be an interface between the entrepreneurial activity in SVVV and the outside world, a consolidation of logistic and knowledge resources necessary to make a business plan and set up an enterprise. 5. Make an effort to increase and facilitate industry- academia interface to promote new entrepreneurial ventures. 6. Form permanent associations with professional bodies and organizations, universities, corporations etc. to facilitate exchange of ideas and to promote entrepreneurial ventures. Knowledge partnerships will play an important role in engaging good expertise for the benefit of entrepreneurial activity at SVVV. 7. Promote new technological and intellectual property- based ventures for making the institute energetic and hub for "entrepreneurship development"..

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			8. Organize SVVV Entrepreneurship Summit, as a culmination of its year-round activities. 9. Promote entrepreneurship among alumni, and provide them all the resources available with the cell. 10. To coordinate with various state and central government bodies like MSME, Industry Department etc. for promoting various schemes of entrepreneurship development among students.
10.	EQUIVALENCE COMMITTEE	Coordinators 1. Dr. Namit Gupta (SVITS) 2. Dr. Shishir Jain (Maths-SVITS) Members Concerned HOI/Coordinator/HOD (and any other subject expert, if necessary) Members Secretary Mr. Aurbindo Ghosh (Joint Registrar)	1. To review and match the curricula and syllabi of parent institution of an applicant with curricula and syllabi of our University for admission in SVVV. 2. Receive applications for admission in various programs from the students studying in other institutions in the country and abroad.
11.	ESTATE / INFRASTRUCTURE MAINTENANCE AND WATER	Coordinator 1. Dr. Shrikant Pandey (ME - SVITS) Co-coordinators 1. Prof. Vaibhav Singh (CE - SVITS) Member 1. Prof. Santosh Patel (ME-SVITS) 2. Prof. Anubhav Yadav (ME-SVITS) 3. Prof. Ankur Pandey (CE-SVITS) Supporting Staff 1. Mr. Nanu Vishwakarma (Welder – SVVV) 2. Mr. Bhagvan Panchal (Carpenter - SVVV) 3. Mr. Govardhan Kaleshriya (Electrician-SVVV) 4. Mr. Shailendra Singh Dewra (Plumber-SVVV) 5. Mr. B. R. Kadwe (Lab Staff – ME)	1. To maintain cleanliness in the whole SVVV campus. 2. To provide support to the departments/ institutes for safe drinking water. 3. To ensure all the Civil and Mechanical related maintenance work in all the institutes of the SVVV.
12.	CLEANING HYGIENE	Coordinator 1. Prof. Sudhanshu Dube (CE - SVITS)	1. To provide support to the departments/ institutes in maintaining Cleanness and Hygienic conditions.

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		<p>Co-cordinators 2. Prof. Jitendra Pratap Singh (ME - SVITS)</p> <p>Members 1. Dr. Rakesh Malviya (ME-SVITS) 2. Prof. Rahul Sharma (CE-SVITS)</p> <p>Supporting Staff 6. Mr. Vishal Shrivastav (Phy.-SVIS) 7. Mr. Rakesh Shrivastava (EE-SVITS) 8. Mr. Shailendra (Maintenance Cell, SVVV)</p>	
13.	EXAMINATION	<p>Controller of Examinations 1. Dr. Shishir Jain (Maths-SVIS)</p> <p>Deputy Exam Controller 2. Dr. Uttam Sharma (Phy.-SVIS)</p> <p>Members 1. Prof. Preet Jain (EC-SVITS) 2. Dr. Rakesh Choure (Chem.-SVIS) 3. Prof. Dinesh Patel (CSE-SVIIT) 4. Dr. Swati Dubey Mishra (SVIFS) 5. Prof. Dilip Mandloi (EC-SVITS) 6. Prof. Sunil Pipliya (ME-SVITS)</p> <p>Supporting Staff 1. Mrs. Smita Sharma (Asst. Registrar) 2. Ms. Arti Vyas 3. Ms. Maya Ghongade (EC - SVITS) 4. Mrs. Deepti Gour (Exam.Sec) 5. Mr. Arvind Khedekar (Exam.Sec) 6. Mr. Govind Dani</p>	1. To ensure smooth conduct of all the examinations of the University as per norms.
14.	FEEDBACK	<p>Coordinator 1. Dr. T. K. Mandal (SVSM)</p> <p>Co-Coordinator 2. Mr. Manoj Dhawan (IT-SVIIT)</p> <p>Members 1. Dr. Paromita Sarbadhikari (SVIS) 2. Prof. Supriya Vyas (SVIS) 3. Dr. Manvendra Kumar (SVIS) 4. Prof. Tanveer Mailk (SVITT) 5. Prof. Toshi Mandloi (EE-SVITS) 6. Prof. Santosh Patel (ME-SVITS) 7. Prof. Rupesh Chourasiya (ME-SVITS) 8. Prof. Dinesh Kamble (SVIFS) 9. Prof. Satish Patidar (SVI Ag) 10. Prof. Pragati Tomar (SVSM)</p>	<p>1. To actively inform and solicit feedback from the students.</p> <p>2. To respond and act on feedback from the students, faculty, Alumni, Employer and Industry in a timely and constructive manner.</p> <p>3. To issue appreciation and counseling letters to the faculty and staff members, as per the University Guidelines.</p>

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		11. Dr. Upendra Dwivedi (SVIIT) 12. Dr. Amit Joshi (SVISSHA) 13. Dr. Norbet Solomon (SVISSHA) 14. Dr. Anu Ukande (SVIFA) 15. Prof. Mohit Kumar (SVIJMC) Supporting Staff 1. Ms. Meghna Bhagwat (SVITT)	
15.	Employee GRIEVANCE REDRESSAL CELL	Coordinator 1. Dr. K. N. Guruprasad (SVIS) Co-Coordinator 2. Dr. Kavita Sharma (SVIS) Members 1. Dr. Anand Babu K. (CE-SVITS) 2. Prof. Anil Jain (EE-SVITS) 3. Ar. Poornima Jayraj (SVIA) Supporting Staff 1. Mr. Nitin Trivedi (CSE-SVIIT)	1. To exercise powers and perform duties conferred by the competent authority. 2. To attend to the grievances of the employees
16.	Faculty Induction	Coordinator 1. Dr. Namit Gupta Co-Coordinator 1. Dr. Anand Babu K.	
17.	IQAC CELL	Chairperson 1. Dr. Upinder Dhar Coordinator 2. Dr. K.N. Guruprasad (Director - SVIS) One Nominee from Alumni : 3. Mr. Akshat Chordia (CEO, Rini Life Science Pvt. Ltd. Indore) One Nominee from Employer/ Industry : 4. Mr. Amitabh Tewari, Head – TCS Ltd., Indore Campus Members 1. Dr. Santosh Dhar (FDSR) 2. Dr. Namit Gupta (SVITS) 3. Dr. Anand Rajavat (SVIIT) 4. Dr. Rajeev Shukla (SVSM) 5. Dr. Kavita Sharma (SVIFS) 6. Prof. T.K. Sinha (SVITT) 7. Ar. Vishal Yardi (SVIA) 8. Dr. Saurabh Jain (SVICA) 9. Mr. Arbindo Ghosh (Joint Registrar) 10. Mr. Rajeev Shrivastava (Finance and Accounts Officer)	1. Development and application of quality benchmarks/parameters for various academics and administrative activities of the institution. 2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. 3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes. 4. Dissemination of information on various quality parameters of higher education. 5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles. 6. Documentation of the various programmes /activities leading to quality improvement.

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			<ol style="list-style-type: none"> 7. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices. 8. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality. 9. Development of Quality Culture in the institution. 10. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC. 11. Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement. 12. Ensure internalization of the quality culture. 13. Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices. 14. Provide a sound basis for decision-making to improve institutional functioning. 15. Act as a dynamic system for quality changes in Institutes. 16. Build an organized methodology of documentation and internal communication.
18.	LIBRARY	<p>Chairman 1. Dr. Uttam Sharma (Phy-SVIS)</p> <p>Members 1. Dr. Abhishek Singh Rathore (SVIIT) 2. Dr. Shweta Agrawal (SVIS) 3. Prof. Pooja Dabhowale (SVITS) 4. Dr. Shilpa Phadnis (SVISSHA) 5. Dr. Amit Joshi (SVISSHA) 6. Dr. GHS Naidu (LRC) 7. Dr. Subhash Khode (LRC)</p> <p>Student Represnetatives 1. Ms. Sheral Sharma 2. Mr. Shashank Sharma 3. Mr. Siddhant Lala</p>	<ol style="list-style-type: none"> 1. To make and implement, planning, policies and programs for libraries of SVVV. 2. To provide and regulate funds and equipment's for the development of libraries. 3. To provide supervision and direction for library development. 4. To make and implement the work plans. 5. To recommend the books for purchase and Journals/ Database for subscription based on the requisition of various Institutes and Departments.

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19.	NEWS LETTER	<p>Coordinator 1. Dr. Santosh Dhar (Dean-FDSR)</p> <p>Co-Coordinator 2. Dr. Roopa Shinde (SVISSHA)</p> <p>Members 1. Dr. Suchita Mishra (SVISSHA) 2. Prof. Poorvi Khargonekar (SVIA) 3. Prof. Harshita Mandloi (CSE-SVIIT)</p> <p>Supporting Staff 1. Mr. Ashwin Upadhyay 2. Mr. Manglesh Chaporkar</p>	1. Provide information related to the SVVV through Bi-annual News letter "Pratikriti".
20.	PLACEMENT	<p>Coordinator 1. Mr. Mahendra Singh Panwar</p> <p>Members 1. Dr. T. K. Mandal (SVSM) 2. Dr. Supraganya Thakur (SVIS) 3. Prof. Sourabh Sharma (CSE-SVIIT) 4. Prof. Ajay Shankar Joshi (SVITT) 5. Prof. Manish Singh (IT-SVIIT) 6. Prof. Shrikant Dandotiya (EE-SVITS) 7. Dr. Roopa Shinde (SVISSHA) 8. Mr. Gaurav Shrivastava (Soft Skills Trainer) 9. Prof. Rohit Kanthaliya (EC-SVITS) 10. Prof. Rahul Chakrawarti (ME-SVITS) 11. Prof. Lalit Bhanwrela (EC - SVITS) 12. Prof. Rahul Sharma (CE - SVITS) 13. Prof. Nandini Katare (SVIFS) 14. Mr. Rakesh Chaturvedi (Asst. TPO (Member Secretary))</p>	<p>1. To look after the training and placement activities of students.</p> <p>2. To have close liaison with industry for placement of students.</p> <p>3. To work in consultation with HOIs & HODs for organizing lectures by the professionals and technocrats from industry.</p> <p>4. To collect feedback from the companies who have visited for placement.</p> <p>5. Arrange Training programs for soft skills and interview facing skills for the students using institutional and external expertise.</p> <p>6. To organize Mock Interviews.</p>
21.	PLANNING AND DEVELOPMENT :	<p>Coordinator 1. Dr. Uttam Sharma (Phy.- SVIS)</p> <p>Members 1. Mr. Chetan Verma (IT – SVIIT)</p>	<p>1. To coordinate with various Institute Heads, for extending support related to various Ordinances, Statues & Regulations of the University.</p> <p>2. To coordinate with UGC, AICTE, MPPURC etc. on behalf of University.</p>
22.	SECURITY MONITORING COMMITTEE	<p>Coordinator 1. Dr. Namit Gupta (SVITS)</p> <p>Members 1. Dr. Anand Rajavat (SVIIT)</p>	<p>1. To monitor the performance of the deployed security personnel.</p> <p>2. To conduct sudden checks/ rounds to find out their availability and alertness</p>

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		2. Dr. Uttam Sharma (Phy.-SVIS) 3. Dr. Shrikant Pandey (ME-SVITS) Member Secretary 1. Mr. Aurbindo Ghosh (Joint Registrar)	including sudden visit on holidays and after midnight. 3. To make recommendation to the undersigned about the requirement of camera(s), gadget(s), etc. 4. Any other work that may be deemed necessary 5. To identify and establish a cost effective and quality solution for proper management of security camera installed in University premises. 6. To ensure that all the area of University are covered by Security camera. 7. To maintain and record day to day activities. 8. To establish a reasonable solution for the vigilance of Institutes/ Department / Sections activities through Security camera. 9. To monitor and control regularly equipment maintenance requirements and manage maintenance report for every equipment.
23.	SPORTS	Coordinator 1. Dr. Supraganya Thakur (Phy-SVIS) Co-Coordinator 2. Mr. Vishram Yadav (Sports Officer) Members 1. Prof. Vijay Prakash (CS-SVITT) 2. Prof. Shyam Gehlot (EC-SVITS) 3. Dr. Rekha Arya (SVISSHA) 4. Prof. Rakesh Verma (CE-SVITS) 5. Prof. Sandeep Garg (ME-SVITS) 6. Prof. Manorama Chouhan (IT-SVIIT) 7. Dr. Rishu Roy (SVSM)	1. Coordination with the Student Sports Secretary. 2. Keeping stock of previous and current year's sports goods. 3. Ordering sports goods in consultation with the Joint Registrar & HOIs. 4. Arranging the venues for sports events in consultation with the authorities. 5. Coordination with the HOIs/HODs for organizing the sports events. 6. To recommend the students and get sanction for Entry/Registration Fees to participate in various sports events. 7. Sort out any issues taking place during matches (team selections, objections, quarrels etc.). 8. Maintaining discipline in all events happening in and outside the campus.

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			9. Holding sports events for staff members. 10. Maintaining record of sports events attended by students outside the campus, within the University and outside. To submit an annual report to the competent authority. 11. The schedule of events for the whole academic year shall be finalized well in advance in consultation with the Students' Sports Committee. 12. Celebration of Yoga Day.
24.	STORE MANAGEMENT	Coordinator 1. Dr. Rajeev Shukla (Director-SVSM) Co-coordinator 2. Dr. Ashutosh Shukla (Chm.-SVIS) Members 1. Mr. Arbindo Ghosh (Joint Registrar, SVVV) 2. Prof. Satish Patidar (SVIA) 3. Prof. Gaurav Vinchurkar 3. Mr. Premansh Sharma (SO-SVVV) 4. Mrs. Seema Sharma (A/C - SVVV) 5. Mr. Manohar Harode (A/C - SVVV)	1. Stores management is concerned with ensuring that all the activities involved in storekeeping and stock control are carried out efficiently and economically by those employed in the Store. 2. To ensure that all Institutes are furnished, when required, with the required items. 3. Plan and monitor retail budgets and product inventory, purchasing and sales. 4. To monitor day-to-day processes which are carried out in the store. 5. Prepare annual budget and submit estimates to authorized officials for approval.
25.	Student Welfare Cell	Coordinator 1. Dr. Uttam Sharma (Phy-SVIS) Members 1. Dr. Anand Babu K. (CE-SVITS) 2. Prof. Sudhansu Dubey (CE-SVITS) 3. Prof. Jayesh Surana (SVIIT) 4. Mrs. Ashmita Sharma (AR-Exam)	1. For the all-round development of students.
26.	TECHNICAL	Coordinator 1. Dr. Swapnil Jain (EC- SVITS) Co-coordinator 2. Prof. Rohan Kumar Gupta (EE-SVITS) Supporting Staff 1. Mr. Rakesh Shrivastava (EE - SVITS) 2. Mr. Manish Tiwari (EC - SVITS) 3. Mr. Pradeep Bhawsar (EC - SVITS)	1. Coordination and Management of related tasks with. Telephone + EPABX + GPS CCTV camera, PA system Electrical maintenance, Sound light, DG arrangement

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		4. Mr. Mohan Prajapat (EE - SVITS) 5. Mr. Govardhan Kaleshriya (Electrician)	
27.	TIME TABLE	Coordinator 1. Dr. Namit Gupta (Director-SVITS) Members : 1. Dr. Surendra Gupta (LS-SVIS) 2. Dr. Asmita Sharma (CH-SVIS) 3. Prof. Rohan Borade (Civil-SVITS) 4. Prof. Sandeep Jain (EC-SVITS) 5. Prof. Kusum Tilkar (EI-SVITS) 6. Prof. Deepak Rathod (EE-SVITS) 7. Dr. Shobha Jain (Math-SVIS) 8. Prof. Mukesh Singh (ME-SVITS) 9. Dr. Supranga Thakur (Phy-SVIS) 10. Ar. (Ms.) Navajyothi Mahederkar Subhedar (SVIA) 11. Dr. Chhavi Tiwari (SVIAG) 12. Prof. Sunil Tripathi (SVICA) 13. Dr. Alok Kumar (SVIFA) 14. Prof. Nandini Katare (SVIFS) 15. Prof. Gaurav Shrivastava (IT-SVIIT) 16. Prof. Ankit Jain (CS-SVIIT) 17. Prof. Junni Kumari (SVIJMC) 18. Prof. Yogita Agrawal (SVITT) 19. Prof. Pragati Tomar (SVSM) 20. Prof. Sheetal Jain (SVISSHA)	1. To prepare Academic Calendar for the University. 2. To prepare Activity Calendar for the various events of the University. 3. To prepare semester commencement and completion of Class/ Lab / Room and Faculty time table of all the Institutes.
28.	TRANSPORT	Coordinator 1. Prof. Sudhanshu Dube (CE-SVITS) Co-coordinators 2. Prof. Vijay Acharya 3. Prof. Pritesh Jain (EC-SVITS) Members : 1. Prof. Rohan Borade (CE.-SVITS) 2. Prof. Rekha Shinde (CE-SVITS) 3. Prof. Supriya Vyas (SVIS) 4. Prof. Pooja Deshpande (CSE-SVIIT) 5. Dr. Seema Bagora (Maths-SVIS) Supporting Staff: 1. Mr. Lalit Sharma (CHM Cell)	1. Allocating bus routes for the students. 2. Supervising the daily bus operation and giving instructions to the bus supervisors. 3. Conducting meetings with all staff in-charges of buses once in three months. 4. Inspecting the condition of the buses and reporting for necessary action. 5. Periodically checking the documents of the buses. 6. Verifying and passing the bills for making payments, related to transport.

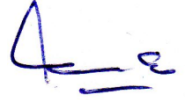
Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore
Committees for 2019-20

S. No.	Name of the Committee	Name of the Coordinator, Co- Coordinators, Members & Supporting Staff	Responsibilities
		2. Mrs. Seem Sharma (Account) 3. Mr. Jitendra Karade (CHM Cell) 4. Mr. Pawan Chandrayan (CHM Cell) 5. Mr. Bhimrao Kadwe (ME-SVITS) Ex.-Officio Members 1. Mr. Mahesh Meena 2. Mr. Dilip Patil	7. Allotting buses for Industrial visits/Placement and Training activities / Co-curricular activities. 8. Reporting to the superiors as and when required.
29.	UDHBHAVANA - ACADEMIC FORUM	Coordinator 1. Dr. T.K. Mandal (SVSM) Members 1. Prof. Smitha Rose (SVISSHA) 2. Ar. Swapnil Shrivastava (SVIA)	1. Prepare list of Faculty members who are interested to share his/her research / Knowledge acquire in FDP's, Workshops, Seminars etc. with the fellow colleagues. 2. Prepare Schedule of deliberation with date, topic and speaker name. 3. Prepare notice to circulate among all employees of SVVV to inform upcoming deliberation. 4. Motivate to faculty members to participate and attend deliberation under the Udhbhavana-Academic Forum
30.	WOMEN'S GRIEVANCE CELL	Coordinator 1. Ar. (Ms.) Navajyothi Mahederkar Subhedar (SVIA) Co-Coordinator 2. Dr. Swati Dubey Mishra (SVIFS) 3. Dr. Arti Sharma (SVIS) Members 1. Dr. Shilpa Phadnis (SVISSHA) 2. Prof. Chanchal Soni (EC-SVITS) 3. Prof. Priti Shukla (CSE-SVIIT) Member Secretary 4. Mr. Arbindo Ghosh (Joint Registrar) Supporting Staff 1. Mrs. Seema Sharma (SVVV)	1. To ensure implementation of the directions as may be laid down by the University. 2. To conduct awareness program for the Students & Faculty. 3. To process individual grievances concerning sexual harassment in the University and recommend suitable action. 4. To exercise such other powers and perform such other duties as may be conferred by the competent authority. 5. To do all such acts and things as may be necessary to carry out the objectives of the University. 6. To prevent sexual harassment and to promote the general wellbeing of Woman students/ employees of the University.

**Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore
Committees for 2019-20**

S. No.	Name of the Committee	Name of the Coordinator, Co- Coordinators, Members & Supporting Staff	Responsibilities
			7. To provide the healthy and safe environment in the University for the Woman students / employees. 8. To provide guidelines for the redressal of grievances related to sexual harassment of Woman students/ employees of the University

Note:- All the HOIs, Coordinators, Co-coordinators, HODs, Section Incharges and other Event Heads are requested to follow the given Committees only.



Dr. Upinder Dhar
Vice Chancellor