

Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore

B.A. Honors Public Administration

SUBJECT CODE	CATEGORY	SUBJECT NAME	TEACHING & EVALUATION SCHEME								
			THEORY			PRACTICAL		Th	T	P	CREDITS
			END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*				
BAHNPUBAD 403	SOC. SC., ARTS& HUM	Public policy analysis	60	20	20	-		5	-	-	5

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

*Teacher's Assessment shall be based on following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Educational Objectives (CEOs): The students will be able to:

- Appreciate the distributional aspects of policies (who benefits/who pays)
- Develop explicit decision making criteria
- Seek an understanding between balancing political and technical factors
- Appreciate the range of stakeholders interests
- To develop a viable option having gone through the policy process and cycle.

Course Outcomes (COs): The students should be able to:

- Gain an understanding of the factors that influence the direction of government action
- Gain an understanding of the “tools” available to address policy problems
- Assimilate an understanding of the effects of government action
- Interpret the understanding of the various constituencies that influence how policy is made, and the theoretical underpinnings of real life policy choice.

COURSE CONTENT :

Unit 1:

Public policy making, process: agenda, policy formulation, adoption, institutions and actors, tools, and technologies of policy making.

Unit 2:

Implementation and evaluation, modes of policy delivery and implementers, institutions and actors, conditions for successful implementation.

Unit 3:

Global policy process, role of trans-national actors, impact of globalization on policy- making

Unit4:

Policy analysis, types of policy analysis a. Empirical, evaluative or normative policy analysis b. Retrospective/prospective policy analysis c. Predictive/prescriptive descriptive policy analysis

Unit5:

Methods and techniques in policy analysis, ethics in policy analysis, process of policy analysis.

COURSE CODE	CATEGOR Y	COURSE NAME	L	T	P	CREDITS	TEACHING & EVALUATION SCHEME				
							THEORY		PRACTICAL		
							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
BBAI 404	SOC.SC ARTS &HUM	Introduction to Organizational Behavior	5	0	0	5	60	20	20	0	0

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Objectives:

1. Get acquainted with the fundamental concepts of the subject...
2. Content Analysis coding and Categorizing themes and ideas...
3. To evaluate overall Validity and reliability...

Course Outcomes:

1. Conclude and generalize to the real world
2. Draw Conclusions in the best Possible ways...
3. Solve various Planning and operational problems

Syllabus:

UNIT-I : Introduction to Organizational Behavior

1. Definition, contribution Disciplines to the OB field levels of OB
2. Models of organizational Behavior
3. Challenges and opportunities for OB

Unit-II Determinants of Individual behavior

1. Personality – concept determinants major personality attributes influencing OB
2. perception.- factors affecting Perception, attribution Theory errors in perceptions
3. learning – concept theories – classical learning operant learning and social learning

Unit-III Motivation

1. Motivation concept and process
2. Theories of Motivation need hierarchy theory two factor theory victor broom theory application of motivational theories

Unit-IV Leadership

1. Leadership Meaning and styles
2. Leadership theories trait theory behavioral theories – managerial grid situational theories – fiedler’s model and hersey – Blanchard model application of leadership theories.

Unit-V Group behavior and conflict Management

1. Groups and Team concept classification life cycle of a team
2. Conflict meaning level sources approaches of conflict resolution.

Reference Books:

- Stephen’s R judge , T and sanghi, S (2011)
Organizational Behavior
- Pearson Education India latest edition.
- New storm J (2007) Positive organizational behavior sage publications, 12th edition
- Hitt, Millar , colella (2006)
- Organizational behavior a strategic approach john Wiley and sons, latest edition
- Dwivedi r .s (2001)
- Human Relations and organizational behavior. A global perspective. Macmillan, latest edition
- Greenberg J and baron R (2008)
- Behavior in organizations. Pearson prentice hall, latest edition.

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B.A. Pass Course Public Administration

SUBJECT CODE	Category	SUBJECT NAME	TEACHING & EVALUATION SCHEME								
			THEORY			PRACTICAL		Th	T	P	CREDITS
			END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*				
BAHNPUBA D401	SOC. SC., ARTS & HUM	Development Administration	60	20	20	0	0	5	0	0	5

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit; Q/A – Quiz/Assignment/Attendance, MST Mid Sem Test.

Course Educational Objectives (CEOs): The students will be able to:

- Understand the meaning of the concept of developmental administration
- To evaluate the nature and purpose of developmental administration
- Understand the various facets and elements of developmental administration

Course Outcomes (COs): The students should be able to:

- Understand the meaning of the concept of developmental model
- Understand how the concept of developmental stage is being theorised by policy makers
- Know of the relevance of the contemporary development and its discourse of its developmental and administration purpose and state

COURSE CONTENTS:

UNIT I

Growth of Development Administration, Evolution, Scope and Significance, Development Administration: Concept and Meaning

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UNIT II

Development Strategy and Planning Goals of Development, Role of Planning, Mixed Economy Model and its Rationale and Significance India's Socio-economic Profile at Independence

UNIT III

Planning Process Grass Roots Planning, District Planning, Planning Commission and National Development Council State Planning Machinery

UNIT IV.

Enhancing Bureaucratic Capability, Bureaucrats and Politicians and their Relationship, Neutral vs Committed Bureaucracy, Social Background of Indian Bureaucracy, Role of Bureaucracy, Colonial Heritage of Indian Bureaucracy

UNIT V

Specialized Agencies for Development, Co-operatives and Development, Role of Voluntary Agencies, Problems and Prospects of Panchayati Raj, Emerging Patterns of Panchayati Raj, Concept of Democratic Decentralisation, Evolution and Role of Panchayati Raj

Suggested Readings:

- Mohit Bhattacharya, Social Theory and Development Administration, Jawahar Publishers
- Ratnakar Gaikwad, Initiatives in Development Administration, Yashwantrao Chavan Academy of Development Administration
- R.K. Saprú, Development Administration, Sterling