



Shri Vaishnav Vidyapeeth Vishwavidyalaya

B.A Honors Public Administration

SEMESTER VI

COURSE CODE	CATEGOR Y	COURSE NAME	L	T	P	CREDITS	TEACHING & EVALUATION SCHEME				
							THEORY		PRACTICAL		
							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
BAHNPUBAD 601	SOC.SC ARTS &HUM	Comparative Administration	5	0	0	5	60	20	20	0	0

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Objectives:

1. Get acquainted with the fundamental concepts of the subject...
2. Study safety policies ,rules by the legislatures

Course Outcomes:

1. To gain knowledge of the Constitutional extraordinary remedies and Statutory ordinary remedies as well

Syllabus:

UNIT I : Introduction to comparative public

administration(i)ComparativePublicAdministration: Meaning,SignificanceandEvolution (ii)Fred Riggs: Models of ComparativePublic Administration.

UNIT II:Comparative perspective of major democracies (i)Concept of Democracy: Meaning, Significance and Types(ii)Comparing the democratic political system of India, U.K., U.S.A. and Switzerland.

UNIT III: Executive systems of the World (i)Salient Features of the Democratic Constitutions of U.K. and U.S.A. (ii)Structural and Functional dynamics Executive Systems of U.K. – Crown, Prime Minister & President of US

UNIT IV : Comparative perspective of Legislative and Judicial Systems (i)Structure and Functional dynamic of British Parliament.

UNIT V : Structure and Functions of U.S.A.congress (ii)Comparing British Judiciary and American Judiciary

Reference Book

Ferrel Hardy, (2001), Public Administration: A Comparative Perspective, MarcelDekker,USA

Robert L. Maddex (1995),

Constitutions of the World, Cq Press, 1995.



Shri Vaishnav Vidyapeeth Vishwavidyalaya

B.A Honors Public Administration

SEMESTER VI

U.N. Gupta (2009), Select World Constitutions, Atlantic Publishers & Distributors, NewDelhi. Vishnoo Bhagwan, Vidya Bhushan (1998), World Constitutions, Sterling Publisher PrivateLimited.

K.K. Ghai (2013), Major Governments, Political System of U.K., USA, Switzerland, Franceand China.



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SEMESTER VI

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							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
BAHNPUBAD 602	SOC.SC ARTS &HUM	Citizen Administration	5	0	0	5	60	20	20	0	0

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Objectives:

1. Get acquainted with the fundamental concepts of the subject...
2. Content Analysis coding and Categorizing themes and ideas...
3. To evaluate overall Validity and reliability...

Course Outcomes:

2. Conclude and generalize to the real world
3. Draw Conclusions in the best Possible ways...
4. Solve various Planning and operational problems

Syllabus:

UNIT-I

Evolution, Concept, Features and Significance.

Unit-II

Concept of Citizen Centric Administration: Functions of Government: Regulatory functions, Service providing functions and Developmentalfuctions.

Unit-III

Citizens' Charters: Evolution, Features and Applications. Citizens' Participation inAdministration: Concept, Agencies, Significance and Limitations.

Unit-IV

Decentralization and Delegation: Concept and Benefits. Grievance Redressal Mechanism:Grievance-Meaning and Agencies for Redressal of Grievances at centre and state levels.

Unit-V

Consumer Protection: Consumer Protection Act and Working of the Consumer Courts in India.National Consumer Disputes Redressal Commission



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B.A Honors Public Administration

SEMESTER VI

Reference Books :

Arora, K., 2006, Public Administration in India – Tradition, Trends and transformation,

ParagonInternational Publishers, New Delhi.

Arora. K. Ramesh, 2001. People Centred Administration, Aalekh Publishers, Jaipur. Baghel, C.L. & Kumar Yogendra, 2005,

Public Administration – Functional Structure and Administrative Reforms, Vol2,

Kanishka Publishers Distributors, New Delhi.

Bhattacharya, Mohit, 1979, Bureaucracy and Development Administration, Uppal Publishing House, New Delhi. Sharma,

A. Ram, 2005, Public Administration Today, Shree Publishers & Distributors, New Delhi. Verma, V.P. 2008,

B. Modern Administrative Theory, Alfa Publications, New Delhi



Shri Vaishnav Vidyapeeth Vishwavidyalaya

B.A Honors Public Administration

SEMESTER VI



Shri Vaishnav Vidyapeeth Vishwavidyalaya

B.A Honors Public Administration

SEMESTER VI

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							THEORY		PRACTICAL		
							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
BAHNPUBAD 603	SOC.SC ARTS &HUM	E- Governance (case studies)	5	0	0	5	60	20	20	0	0

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Objectives:

1. Get acquainted with the fundamental concepts of the subject...
2. To develop favourable point of view for the concerned authority
3. Activity designed to help an organization and its public...
4. ...
5. ...

Course Outcomes:

5. Helps in maintaining cordial relations
6. Art of developing promotional activities...
7. ...
8. ...

Syllabus:

UNIT I

- E-Governance: Meaning, Scope and Importance
- Concept of Governance and Good Governance
- E-Governance-Prospects and emerging challenges

UNIT II

- E-Governance Theories
- Right to information Act
- Information Technology Act,2000

UNIT III

- NICNET
- E-Governance in Urban Administration
- Detailed study of Information and Broadcasting Ministry of Government of India

UNIT IV

- E-Governance in Higher Education
- E-Governance in Health administration
- E-Hearing



Shri Vaishnav Vidyapeeth Vishwavidyalaya

B.A Honors Public Administration

SEMESTER VI

UNIT V

- IT Security
- Hacking • Cyber Crimes • E-Governance opportunities, Challenge and Barriers

Reference Books:

1. Bhatnagar Subhash, E. Government from Vision to Implementation, SAGE publication, New Delhi, 2004.
2. Government of India, National e-governance Plan, India.gov.in.
3. Information and communication Technology (ICT) Policy of Govt. of Andhra Pradesh -ICT
4. Bidisha Chaudhuri, E-Governance in India..., Import, 2014.
6. Pankaj Sharma E-Governance, A.P.H. Pubs, New Delhi 2012.