

**SHRI VAISHNAV VIDYAPEETH VISHWAVIDYALAYA
INDORE**

**Fee Refund Policy 2023-24
(On Withdrawal of Admission)**

If a student chooses to withdraw from the program of study in which he/she is enrolled, the University shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to the University	Point of time when notice of withdrawal of admission received in the University
(1)	100%	15 days or more before the formally-notified last date of admission	Up To 31/07/2023* (Pl. See below Note)
(2)	90%	Less than 15 days before the formally-notified last date of admission	From 01/08/2023 to 15/08/2023
(3)	80%	15 days or Less after the formally- notified last date of admission	From 16/08/2023 to 31/08/2023
(4)	50%	30 days or less, but more than 15 days after formally-notified last date of admission	From 01/09/2023 to 15/09/2023
(5)	0%	More than 30 days after formally-notified last date of admission	From 16 th September 2023 onward

Note :

In case of (1) in the table above, the University shall deduct an amount Rs. 1000/- as processing charges from the refundable amount.

Fees shall be refunded by the University to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

If a student seeks cancellation of admission after the last date of admission i.e., after **15th August, 2023** then student's original TC and Migration certificate will not be returned to the student. In that case, a Migration Certificate will be issued by the University, and students will be entitled for refund of fee as per the policy given above.