****

**UNIVERSITY GRANTS COMMISSION**

**BAHADUR SHAH ZAFAR MARG**

**NEW DELHI -110 002**

**Proforma for submission of information by State Private Universities for ascertaining their norms and standards**

**A. Legal Status**

|  |  |  |
| --- | --- | --- |
| **1.1** | Name and Address of the University | **Shri Vaishnav Vidyapeeth Vishwavidyalaya**  Baroli, Sanwer Road, Indore – 453111 |
| **1.2** | Headquarters of the University | **Shri Vaishnav Vidyapeeth Vishwavidyalaya**  Baroli, Sanwer Road, Indore – 453111 |
| **1.3** | Information about University   1. Website: www.svvv.edu.in 2. E-mail: vc@svvv.edu.in 3. Phone Nos.: 0731-2729071-75 4. Fax Nos.: 0731-2729072   Information about Authorities of the University   1. **Chancellor: Shri Purushottamdas Pasari** Phone No.: 0731-2349111   Mobile No.: 9425066090  Fax No.: 0731-2729072  E-mail: ppasari.2007@rediffmail.com   1. **Vice Chancellor: Prof. (Dr) Upinder Dhar** Phone No.: 0731-2729071   Mobile No.: 9425900020  Fax No.: 0731-2729072  E-mail: vc@svvv.edu.in   1. **Registrar:** In the process of recruitment [**Deputy Registrar: Shri Debashis Chaudhuri,** officiating]   Phone No.: 0731-2729071-75x1120  Mobile No.: 9007063912  Fax No.: 0731-2729072  E-mail: deb1shis@gmail.com   1. **Finance Officer: Shri Rajeev Shrivastava** Phone No.: 0731-2729072   Mobile No.: 9425066172  Fax No.: 0731-2729072  E-mail: rajeev2shrivastava@gmail.com | |

|  |  |  |
| --- | --- | --- |
| **1.4** | Date of Establishment | Shri Vaishnav Vidyapeeth Vishwavidyalaya has been established under Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam, 2007 on **08 January 2015** vide Gazette Notification No. 12 (**Annexure-01**) |
| **1.5** | Name of the Society/Trust promoting the University (Information may be provided in the following format)  (Copy of the registered MoA/Trust Deed to be enclosed) | Shri Vaishnav Vidyapeeth Trust  Copy of Trust Deed is enclosed (**Annexure-02**) |
| **1.6** | Composition of the Society/ Trust   |  |  |  |  | | --- | --- | --- | --- | | Name | Address | Occupation | Designation in the Society/Trust | |  |  |  |  |   [(Details to be provided in **Appendix-I**)](#page20) | Please refer to **Appendix-I** |
| **1.7** | Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If Yes. Please provide details in the following format:-   |  |  |  |  | | --- | --- | --- | --- | | Name | Address | Occupation | Designation in the Society/Trust | |  |  |  |  |   [(Details to be provided in **Appendix-II**)](#page21) | Please refer to **Appendix-II** |
| **1.8** | Whether the promotion Society/Trust is involved in promoting/ running any other University/Educational Institution? If Yes. Please provide details in the following format:-   |  |  | | --- | --- | | Name of the University / Educational Institution | Activities | |  |  |   [(Details to be provided in **Appendix-III**)](#page22) | Please refer to **Appendix-III** |
| **1.9** | Whether the promoting society/trust is involved in promoting/running activities other than educational? If Yes, please give details in the following format:-   |  |  | | --- | --- | | Name of the Organization | Activities | |  |  |   [(Details to be provided in **Appendix-IV**)](#page23) | Please refer to **Appendix-IV** |
| **1.10** | Act and Notification under which established (Copy of the Act & Notification to be enclosed)  Enclosed √ Not enclosed | Madhya Pradesh Niji Vishwavidyalaya (Stapana Avam Sanchalan), Adhiniyam, 2007 (**Annexure-03**) |
| **1.11** | Whether the university has been established by a separate State Act? | Not Applicable |

**B. Organization Description**

|  |  |  |
| --- | --- | --- |
| **2.1** | Whether Unitary in nature (as per the UGC Regulation) | Unitary |
| **2.2** | Territorial Jurisdiction of the University as per the Act | Whole of **Madhya Pradesh** |
| **2.3** | Details of the constituent units of the University, if any, as mentioned in the Act | As there is no separate State Act for the University, there is no mention of constituent units. However, the University will start operation with the following Institutes/Schools:   1. Shri Vaishnav Institute of Technology and Science 2. Shri Vaishnav Institute of Forensic Science 3. Shri Vaishnav Institute of Architecture 4. Shri Vaishnav School of Management 5. Shri Vaishnav Institute of Journalism & Mass Communication 6. Shri Vaishnav Institute of Science 7. Shri Vaishnav Institute of Social Sciences, Humanities and Arts 8. Shri Vaishnav Institute of Computer Applications 9. Faculty of Doctoral Studies & Research |
| **2.4** | Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-   1. Place of the off-campus \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. Letter No. & date of the approval of State Government \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. Letter No. & date of the approval of UGC \_\_\_   (Details to be provided in **Appendix-V**)  (Please attach attested copy of the approval) | No  [**Appendix-V** with Nil information  enclosed for confirmation] |
| **2.5** | 2.5 Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-   1. Place of the off-shore campus \_\_\_\_\_\_\_\_\_\_\_ 2. Letter No. & date of the approval of Host Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. Letter No. & date of the approval of Government of India \_\_\_   (Details to be provided in **Appendix-VI**)  (Please attach attested copy of the approval) | No  [**Appendix-VI** with Nil information  enclosed for confirmation] |
| **2.6** | Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority) | No |
| **2.7** | Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?  (Details to be provided in **Appendix-VII**)  (Please enclose attested copy of the approval from the competent authority) | No  [**Appendix-VII** with Nil information  enclosed for confirmation] |

**C. Academic Activities Description**

**3. Academic Programmes**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **3.1** | Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference  [(Details to be provided in](#page27) [**Appendix-VIII**)](#page27) | |  |  |  | | --- | --- | --- | | Programme | Sanctioned Intake | Actual enrolment | | UG |  |  | | PG |  |  | | Diploma |  |  | | PG Diploma |  |  | | Certificate course |  |  | | M.Phil |  |  | | Ph.D. |  |  | | Any other (pl. specify) |  |  |   Please refer to **Appendix-VIII** |
| **3.2** | Current number of academic programmes/course offered by the University  (Details to be provided in **Appendix-IX**) | |  |  |  | | --- | --- | --- | | Programme | Sanctioned Intake | Actual enrolment | | UG |  |  | | PG |  |  | | Diploma |  |  | | PG Diploma |  |  | | Certificate course |  |  | | M.Phil |  |  | | Ph.D. |  |  | | Any other (pl. specify) |  |  |   Please refer to **Appendix-IX** |
| **3.3** | Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:   1. Start new courses 2. To increase intake   If yes please enclose copy of approval and give course-wise details in the following format:-   |  |  |  | | --- | --- | --- | | Name of the  course | Statutory council | Whether approval taken | |  |  |  |   [(Details to be provided in](#page29) [**Appendix-X**)](#page29) | Please refer to **Appendix-X** |
| **3.4** | If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-   |  |  |  | | --- | --- | --- | | Name of the  Study centre | Courses offered | No. of students enrolled | |  |  |  |   (Details to be provided in **Appendix-VII**)  (Please enclose copy of the course-wise approval of the competent authority. | No  [Please refer to enclosed **Appendix-VII**  for confirmation as in **2.7**] |
| **3.5** | Temporal plan of academic work in the University  Semester system/  Annual system | Semester system |
| **3.6** | Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-   1. Name of the course(s) 2. Since when started 3. Whether the University has applied for permission from UGC?   (Details to be provided in **Appendix-XI**) | No  [Please refer to enclosed **Appendix-XI**  for confirmation] |

**4. Student Enrollment and Student Support**

|  |  |
| --- | --- |
| **4.1** | Number of Students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus) |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Particulars** |  | **No. of students from the same State where the University is located** | **No. of Students from other States** | **No. of NRI students** | **No. of overseas students excluding NRIs** | | **Grand Total** |
| Foreign Students | Person of Indian Origin Students |
| UG | M |  | Details of students will be available when University commences its first academic session from July 2016. |  |  |  |  |
| F |  |  |  |  |  |  |
| T |  |  |  |  |  |  |
| PG | M |  |  |  |  |  |  |
| F |  |  |  |  |  |  |
| T |  |  |  |  |  |  |
| M.Phil | M |  |  |  |  |  |  |
| F |  |  |  |  |  |  |
| T |  |  |  |  |  |  |
| Ph.D. | M |  |  |  |  |  |  |
| F |  |  |  |  |  |  |
| T |  |  |  |  |  |  |
| Diploma | M |  |  |  |  |  |  |
| F |  |  |  |  |  |  |
| T |  |  |  |  |  |  |
| PG Diploma | M |  |  |  |  |  |  |
| F |  |  |  |  |  |  |
| T |  |  |  |  |  |  |
| Certificate | M |  |  |  |  |  |  |
| F |  |  |  |  |  |  |
| T |  |  |  |  |  |  |
| Any Other | M |  |  |  |  |  |  |
| F |  |  |  |  |  |  |
| T |  |  |  |  |  |  |

**M-Male, F-Female, T-Total**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **4.2** | Category-wise No. of students | |  |  |  |  | | --- | --- | --- | --- | | **Category** | **Female** | **Male** | **Total** | | SC  Details of students will be available when University commences its first academic session from July 2016. |  |  |  | | ST |  |  |  | | OBC |  |  |  | | PH |  |  |  | | General |  |  |  | | Total |  |  |  | |

|  |  |
| --- | --- |
| **4.3** | Details of the two batches of students admitted |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Particular | **Batch 1** | | | **Batch 2** | | |
| **Year of Entry –** | | | **Year of Entry –** | | |
| UG | PG | Total | UG | PG | Total |
| No. admitted to the programme |  | Details of students will be available when University commences its first academic session from July 2016. |  |  |  |  |
| No. of Drop-outs   1. Within four months of Joining 2. Afterwards |  |  |  |  |  |  |
| No. appeared for the final year examination |  |  |  |  |  |  |
| No. passed in the final exam |  |  |  |  |  |  |
| No. passed in first class |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **4.4** | Does the University provide bridge/remedial course to the educationally disadvantaged students? If yes, please give details. | Yes, the University will have bridge/remedial course for slow and differently abled learners, once it commences its first academic session from July 2016. |
| **4.5** | Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details | The promoting Trust i.e., Shri Vaishnav Trust runs a number of scholarship programmes for students from socially disadvantaged groups, the same will be extended to the University as well. |
| **4.6** | In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil/Ph.D. | The University will run both full-time and part-time M.Phil/Ph.D. programmes as per UGC Regulations, 2009. |
| **4.7** | Whether the University has a website? If yes please give website address and whether the website is regularly updated? | Yes, the University has a website. The website address is **www.svvv.edu.in**  Yes, the website is regularly updated. |

|  |  |  |
| --- | --- | --- |
| **4.8** | How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc? | 1. Through website 2. Newspaper advertisements 3. Admission Brochures 4. Personal Interaction |
| **4.9** | Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-   |  |  |  |  | | --- | --- | --- | --- | | Name of the complainant | Complaint against | Date of complaint | Action taken by the University | | **NIL** | | | |   (Details to be provided in **Appendix-XII**) | Yes, there will be a Grievance Redressal Cell consisting of two senior faculty members and one senior officer from the administration department. All such matter will be routed through this Cell. The Cell will try to sort out the issue with the aggrieved party and if sorted out will close the case and keep the Vice Chancellor (VC), who is also the Chairman of Board of Management, informed. Otherwise, the Cell will submit the report to VC within two weeks of receiving the complaint. VC, at his discretion, shall take it forward to the Board of Management (BoM). BoM will redress grievances of employees / students of the Vishwavidyalaya who may for any reason feel aggrieved as per **Clause 18, Statute 10, – Appendix-XVII.**  As of now, the University has not received any grievances (**Appendix-XII** enclosed with **Nil** details as on the left). |

**5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System**

|  |  |  |
| --- | --- | --- |
| **5.1** | Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management) | Detailed Syllabi of the different courses of the department shall be prepared by the Board of Studies (**Clause 5, Statute 19 – Appendix-XVII**)**.**  Academic Council will approve syllabi of various courses/subjects submitted by the faculties/departments (**Clause 14, Statute 11 – Appendix-XVII**)) through Board of Studies.  Please refer to **Appendix-XVII** for compositions of Governing Body, Board of Management, Academic Council, Finance Committee, Board of Studies. |
| **5.2** | What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated? | Contents of the Syllabi shall be revised and updated by the Board of Studies from time to time and be submitted to the Academic Council for approval. (**Statute 19, Clause 6, Appendix-XVII**)) |
| **5.3** | Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extract of the minutes. | Yes, course curricula/ syllabi are prepared by the Board of Studies and approved by the Academic Council.  Extract of the relevant minutes enclosed. (**Annexure-04**) |
| **5.4** | Furnish details of the following aspects of curriculum design:  Innovation such as modular curricula Inter/multidisciplinary approach | There will be modular curricula in certain programs and Inter/Multidisciplinary approach will be followed in rest of the programs. |
| **5.5** | Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage. | Academic Audit will be conducted on completion of one Academic Session |
| **5.6** | Apart from classroom instructor, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.) | * Guest lectures by external experts * Project work incl. Managing Social Projects * Summer Internship * Seminars / Symposia / Field work |
| **5.7** | Please provide details of the examination system (Whether examination based or practical based) | Examination will be conducted as per Ordinance No. 4 (**Annexure-05**) |
| **5.8** | What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation? | The University will follow **Continuous Evaluation System.**   * Answer scripts will be evaluated primarily by internal examiners. Head of the Institution, subject to approval of Vice Chancellor, shall appoint external examiners wherever required. * External experts shall be invited for conducting viva voce and practical examinations alongside internal examiners for both UG and PG levels. * Thesis/Project Reports shall mandatorily be evaluated by one internal and one external examiner, each awarding marks separately and submitting the same in sealed envelopes to HoD who will award final marks by dividing total marks by two. |
| **5.9** | Mention the number of malpractice cases reported during the last 3 years and how they are dealt with. | Cases of malpractices shall be dealt as per Conduct of Examination Ordinance No. 4 (**Annexure-05**) and Disciplinary Action against Students Ordinance No. 6 (**Annexure-06**) |
| **5.10** | Does the University have a continuous internal evaluation system? | Yes, as stated at point no. 5.8, the University will have an internal **Continuous Evaluation System** and adopt Choice Based Credit System (CBCS) as per Ordinance No. 5 (**Annexure-07**) |
| **5.11** | How are the question papers set to ensure the achievement of the course objectives? | Question Papers will be set in two parts as under:   1. **Theoretical Questions:** There will 5 (five) questions out of which 3 (three) questions have to be attempted. 2. **Practical Questions / Case Studies:** There will be no choice.   Further, (i) paper setters will endeavor to cover the entire syllabus of the semester and (ii) they will be allowed to repeat questions from previous term / semester to prevent students from skipping topics. |
| **5.12** | State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators. | On recommendations of Head of the Constituent Institutions forwarded through Examination Section; Controller of Examination shall prepare (subject to availability) and finalize   1. the panel of paper setters, 2. the names of invigilators and evaluators, 3. internal and external examiners for viva voce and practical examinations   with approval of the Vice Chancellor. |
| **5.13** | How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-   |  |  |  | | --- | --- | --- | | Year | Date of exams | Date of announcement of results | |  |  |  | | Shri Vaishnav Vidyapeeth Vishwavidyalaya shall have its time-bound examination schedule when it commences its first academic session from July 2016. The schedule once announced will be strictly adhered to. |

**D. Admission Process:**

|  |  |  |
| --- | --- | --- |
| 6.1 | How are students selected for admission to various courses? Please provide faculty-wise information   1. Through special entrance tests 2. Through interviews 3. Through their academic record 4. Through combination of the above   Please also details about the weightage given to the above | This will become applicable when the University commences its first academic session from July 2016.  The University will admit students on the basis of an All India Entrance Examination wherever applicable.  For other courses / streams, students will be selected for admission through a combination of special entrance tests, interviews and/or based on their academic records.  Overall admission process will follow the University Notification No. SVVV/R-0001/ 2016 (**Annexure-08**). |
| 6.2 | Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-   |  |  |  |  | | --- | --- | --- | --- | | Name of the National/State level entrance exam | No. of students admitted | % of students from the total admitted | Remarks | |  |  |  |  | | The University will admit students on the basis of an All India Entrance Examination wherever applicable. |
| 6.3 | Whether admission procedure is available on the University website and in the prospectus | Yes |
| 6.4 | Please provide details of the eligibility criteria for admission in all the courses. | The University will follow course-wise eligibility criteria as detailed in **Annexure-09.** |
| 6.5 | Whether University is providing any reservation/relaxation in admission? If Yes, please provide details in the following format:-   |  |  |  |  | | --- | --- | --- | --- | | Category | No. of Students admitted | % of quota provided for reservation and preparation in respect of actual enrollment | Remarks | |  |  |  |  | | Norms of the State Government will be followed. |
| 6.6 | Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-   |  |  |  |  | | --- | --- | --- | --- | | Total No. of Seats (Course-wise) | No. of total students admitted | No. of students admitted under Management quota | % of students admitted under management quota | |  |  |  |  | | Management quota of 10% will be made available wherever applicable. |
| 6.7 | What is the admission policy of the University with regard to NRI and overseas students? | Norms of the State Government will be followed. |

**E. Fee Structure**

|  |  |  |
| --- | --- | --- |
| 7.1 | Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged) | Please see **Annexure-10** |

|  |  |  |
| --- | --- | --- |
| 7.2 | Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.) | The University would not charge any fee that is not displayed on the website.  The University would charge Development Fee and Placement Processing Fee and the same would be displayed on the website.  Please see **Annexure-08** for details. |
| 7.3 | Whether fee structure is available on the University website and in the prospectus? | Yes |
| 7.4 | Whether fee is charged by the University as per fee structure displayed in the University website and in the prospectus or some hidden charges are there? | Yes as per fee structure displayed in the University website and in the prospects.  There are no hidden charges. |
| 7.5 | Mode of Fee collection | Through Bank |
| 7.8 | Whether University is providing any concession in fee to students? If, yes please provide details. | University will provide concession to financially weak meritorious students – modalities are being worked out |

|  |  |  |
| --- | --- | --- |
| 7.9 | Details of the Hostel Fee including mess charges. |  |

|  |  |  |
| --- | --- | --- |
| **Boys’ Hostel** | **Particulars** | **Amount (Rs)** |
|  | Rent for each individual (2-seater Room) | 1500/- per month |
|  | Mess Charges | 1600/- per month |
|  | Registration Charges | 300/- per annum |
|  | Caution Money Deposit (Refundable at the time of vacating room) | 2000/- |

|  |  |  |
| --- | --- | --- |
| **Girls’ Hostel** | **Particulars** | **Amount (Rs)** |
|  | Rent for each individual (East side 2-seater Room) | 20000/- per annum |
|  | Rent for each individual (West side 2-seater Room) | 19000/- per annum |
|  | Rent for each individual (3-seater Room) | 18000/- per annum |
|  | Rent for each individual (5-seater Room) | 17000/- per annum |
|  | Mess charges | 1500/- per month |
|  | Registration Charges | 300/- per annum |
|  | Caution Money Deposit (Refundable at the time of vacating room) | 2000/- |

|  |  |  |
| --- | --- | --- |
| 7.10 | Any other fee | Nil |
| 7.11 | Basis of Fee structure | Fee prescribed by the **Admission and Fee Regulatory Committee,** a statutory body with quasi judicial power, constituted under **Madhya Pradesh Act 21 of 2007 of Madhya Pradesh Niji Vyavsayik Shikshan Sanstha (Pravesh Ka Viniyaman Avam Shulk Ka Nirdharan) Adhiniyam, 2007** |
| 7.12 | Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken. | Not Applicable |
| 7.13 | Whether University is providing any scholarship to students? If yes, please provide details. | The University will provide scholarship to financially weak meritorious students – modalities are being worked out |

**F. Faculty**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 8.1 | Total no. of Sanctioned and filled up posts (institution-wise and Department-wise) | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Dept. | Professor | | Associate Professor | | Assistant Professor | | |  | Sanctioned | Filled | Sanctioned | Filled | Sanctioned | Filled | |  |  |  |  |  |  |  | |
|  | The Constituent Institutions of the University that are running at present are Shri Vaishnav Institute of Technology & Science and Shri Vaishnav Institute of Management. Details of Department-wise Sanctioned and filled up posts are as under: | |

**Shri Vaishnav Institute of Technology & Science**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Department** | **Professor** | | **Associate Professor** | | **Assistant Professor** | |
| **Sanctioned** | **Filled** | **Sanctioned** | **Filled** | **Sanctioned** | **Filled** |
| Computer Science Engineering | 05 | - | 07 | 01 | 18 | 29 |
| Electronics & Communication Engineering | 04 | - | 06 | - | 17 | 23 |
| Information Technology | 04 | - | 06 | 01 | 16 | 18 |
| Electrical & Electronics Engineering | 01 | 01 | 03 | - | 08 | 11 |
| Civil Engineering | 03 | - | 05 | - | 16 | 18 |
| Textile Engineering | 01 | 01 | 03 | - | 08 | 08 |
| Mechanical Engineering | 03 | - | 05 | - | 16 | 25 |
| Electronics & Instrumentation Engineering | 02 | - | 04 | 01 | 09 | 16 |
| Automobile Engineering | 01 | - | 02 | - | 05 | 04 |
| Humanities | 01 | - | 01 | - | 04 | 04 |
| Physics | - | - | 01 | 01 | 03 | 03 |
| Chemistry | 01 | 02 | 01 | - | 04 | 04 |
| Mathematics | 01 | 02 | 02 | - | 06 | 06 |
| Master of Computer Applications | 01 | - | 02 | 01 | 06 | 08 |
| **Total** | **28** | **06** | **48** | **05** | **136** | **177** |

**Shri Vaishnav Institute of Management**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Department** | **Professor** | | **Associate Professor** | | **Assistant Professor** | |
|  | **Sanctioned** | **Filled** | **Sanctioned** | **Filled** | **Sanctioned** | **Filled** |
| Master of Business Administration | 01 | 02 | 02 | - | 06 | 05 |
| **Total** | **01** | **02** | **02** | **-** | **06** | **05** |

**GRAND TOTAL**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **All Departments** | **Professor** | | **Associate Professor** | | **Assistant Professor** | |
|  | **Sanctioned** | **Filled** | **Sanctioned** | **Filled** | **Sanctioned** | **Filled** |
| **Grand Total** | **29** | **08** | **50** | **05** | **138** | **182** |

|  |  |
| --- | --- |
| 8.2 | Details of teaching staff in the following format (Please provide details – Institution-wise and Department-wise)  (Details to be provided in **Appendix-XIII**) |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Dept | Name of the Teacher | Designation | Age | Educational Qualifications (whether qualified as per UGC Regulations) | Teaching experience in years | Date of appointment | Whether full time or part time | Regular or adhoc | Scale of Pay | No. of publications |
| Recruitment of Faculty for various constituent Institutions of the University is in process. Copies of advertisements are enclosed at **Annexure-11.** The University has implemented 6th CPC Pay Scales for Faculty from March 2009. For details of existing teaching staff, please refer to **Appendix-XIII** | | | | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 8.3 | Category-wise No. of Teaching Staff | |  |  |  |  | | --- | --- | --- | --- | | **Category** | **Female** | **Male** | **Total** | | SC | 7 | 10 | 17 | | ST | 1 | 0 | 1 | | OBC | 11 | 33 | 44 | | PH | 0 | 0 | 0 | | General | 49 | 78 | 127 | | **Total** | **68** | **121** | **189** | |

|  |  |
| --- | --- |
| 8.4 | Details of the permanent and temporary faculty members in the following format. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Particulars** | **Female** | **Male** | **Total** |
| No. of teachers with Ph.D. as the highest qualification | 5 | 12 | **17** |
| No. of teachers with M.Phil as the highest qualification | 1 | 2 | **3** |
| No. of teachers with PG as the highest qualification | 44 | 78 | **122** |
| **Total no. of temporary teachers** | All faculty members are permanent employees. Further, recruitment of Faculty for various constituent Institutions of the University is in process. Copies of advertisements are enclosed at **Annexure-11.** | | |
| No. of teachers with Ph.D. as the highest qualification |
| No. of teachers with M.Phil as the highest qualification |
| No. of teachers with PG as the highest qualification |
| **Total no. of part-time teachers** |
| No. of teachers with Ph.D. as the highest qualification |
| No. of teachers with M.Phil as the highest qualification |
| No. of teachers with PG as the highest qualification |
| **Total no. of visiting teachers** |

|  |  |  |
| --- | --- | --- |
| 8.5 | Ratio of full-time teachers to part-time/contract teacher | Not Applicable |
| 8.6 | Process of recruitment of faculty   * Whether advertised? (pl. attach copy of the ad) * Whether selection committee was constituted as per the UGC Regulation? | Through open advertisement  (Copies of advertisements enclosed at **Annexure-11**)  Selection Committees have been constituted as per UGC Regulation. |
| 8.7 | Does the University follow self-appraisal method to evaluate teachers on teaching, research and wok satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:-  Self Appraisal Evaluation  Peer Review  Students evaluation  Others (specify) | Yes through self-appraisal evaluation |
| 8.8 | Institution-wise and Department-wise teacher student ratio (only full time faculty) | Recruitment of faculty for the Constituent Institutions of the University is in process. |
| 8.9 | Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-  Scale of Pay with all the allowances  Professor –  Associate Professor –  Assistant Professor –  Mode of Payment –  (Cash/Cheque) | As per 6th Pay Commission recommendations |
| 8.10 | Pay/Remuneration provided to:-  Part-Time Faculty –  Temporary Faculty –  Guest Faculty – | As per University norms |
| 8.11 | Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicles, Computers/Any other) | * Residential Facility * Independent Rooms at the office * Desktop computers with internet connectivity |

**G. Infrastructure**

|  |  |  |
| --- | --- | --- |
| 9.1 | Does the University have sufficient space for Land & Building? | Yes, 51 acres |
| 9.2 | Does the University have sufficient class rooms? | Yes |
| 9.3 | Laboratories & Equipment  (Details to be provided in **Appendix-XIV** and **Appendix-XV**) | Please refer to department-wise list of equipment as per **Appendix-XV** |
| a) | Item Description (make and model) |  |
| b) | Location (Department) |  |
| c) | Value (Rs.) |  |
| d) | Present Condition |  |
| e) | Date of Purchase |  |
| **9.4** | **Library** | Please refer to **Appendix-XIV** |
| a) | Total Space (all kinds) |  |
| b) | Computer/Communication facilities |  |
| c) | Total no. of Ref. Books (Each Department) |  |
| d) | All Research Journals subscribed on a regular bases |  |
| **9.5** | **Sports Facilities**  (Details to be provided in **Appendix-XVI**) | Please refer to **Appendix-XVI** |
| a) | Open Play Ground(s) for outdoor sports  (Athletics, Football, Hockey, Cricket, etc.) |  |
| b) | Track for Athletics |  |
| c) | Basketball courts |  |
| d) | Squash/ Tennis Courts |  |
| e) | Swimming Pool (size) |  |
| f) | Indoor Sports Facilities including Gymnasium |  |
| g) | Any other |  |
| 9.6 | Does the University have provision for Residential Accommodation including hostels (boys & girls separately) | Yes  [Shri Vaishnav Boys Hostel: 182 seats  Shri Vaishnav Girls Hostel: 237 seats] |

**H. Financial Viability**

|  |  |  |
| --- | --- | --- |
| 10.1 | Details of the Corpus Fund created by the University  Amount –  FDR No. Date –  Period –  (Documentary evidence to be given) | Endowment Fund of Rs 5.00 crore deposited vide  Receipt No. 02/107 dated 07 Jan 2013 issued by M.P. Private University Regulatory Commission, Bhopal (**Annexure-12**) to remain as a **Perpetual Deposit** as per Sec 11(1), Chapter III of Madhya Pradesh Niji Vishwavidyalaya (Stapana Avam Sanchalan), Adhiniyam, 2007 |
| 10.2 | Financial position of the University (please provide audited income and expenditure statement for the last 3 years | Shri Vaishnav Vidyapeeth Vishwavidyalaya will commence its first academic session from July 2016. Hence, financial positions (for last three years) of   1. the sponsoring trust viz. Shri Vaishnav Vidyapeeth Trust (**Annexure-13)** and 2. Shri Vaishnav Institute of Technology & Science (**Annexure-14**) are enclosed |

|  |  |  |  |
| --- | --- | --- | --- |
| **Shri Vaishnav Vidyapeeth Trust** | | | **(Fig. in Rs Lacs)** |
| **S.No.** | **Year** | **Income** | **Expenditure** |
| 1. | 2012-13 | 65.57 | 63.60 |
| 2. | 2013-14 | 90.72 | 84.01 |
| 3. | 2014-15 | 103.09 | 190.25 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Shri Vaishnav Institute of Technology & Science** | | | **(Fig. in Rs Lacs)** |
| **S.No.** | **Year** | **Income** | **Expenditure** |
| 1. | 2012-13 | 2230.06 | 2240.63 |
| 2. | 2013-14 | 2340.71 | 2349.82 |
| 3. | 2014-15 | 2296.66 | 2313.00 |

|  |  |  |
| --- | --- | --- |
| 10.3 | Source of finance and quantum of funds available for running the University (for last audited year)  Fees –  Donations –  Loan –  Interest –  Any other (pl. specify) – | Not applicable as the University will commences its first academic session from July 2016. |
| 10.4 | What is the University’s unit cost of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component also be given. | Not applicable as the University will commences its first academic session from July 2016. |

**I. Governance System**

**11. Organization, Governance and Management**

|  |  |  |
| --- | --- | --- |
| 11.1 | Composition of the statutory bodies of the University (Please give names, profession & full postal address of the members and date of constitution):-  Governing Board  Executive Council  Board of Management  Academic Council  Finance Committee  Board of Studies  Others  (Details to be provided in **Appendix-XVII**) | Please refer to **Appendix-XVII** for details |
| 11.2 | Dates of the meetings of the above bodies held during the last 2 years  (Enclose attested copy of the minutes of the meetings) | The University has come into existence on 08 January 2015. Minutes of Governing Body Meeting dated 24 September 2015 enclosed (**Annexure-04)** |
| 11.3 | What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees. | **Board of Studies Members: 16**  **External: 09 (56.25%)**  **Internal 07 (43.75%)]**  Guidelines for constitution of Board of Studies is as per **Statute–19** provided in **Appendix-XVII** |
| 11.4 | Are there other strategies to review academic programmes besides the academics council? If yes, give details about what, when and how often are such reviews made? | * Academic Audit * Advisory Board   While Academic Audit will be conducted every year, Advisory Board will review every two years. |

**J. Research Profile**

|  |  |  |
| --- | --- | --- |
| 12.1 | Faculty-wise and Department-wise information to be provided in respect of the following :-   * Student Teacher Ratio * Class Rooms * Teaching labs * Research labs (Major Equipments) * Research Scholars (M.Tech., Ph.D., Post Doctoral Scholars) * Publications in last 3 years (Year-wise list) * No. of Books Published * Patents * Transfer of Technology * Inter-departmental Research (Inter-disciplinary) * Consultancy * Externally funded Research Projects * Educational Programmes Arranged | Department-wise information has been provided separately at **Annexure-15.** |

**K. Misc**

**13. Details of Non-Teaching Staff**

|  |  |
| --- | --- |
| 13.1 | Details of Non-Teaching Staff |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name | Designation | Age | Qualification | Scale of Pay | Date of Appointment | Trained Yes/No If yes, Details |
| The University has implemented 6th CPC Pay Scales for Non-Teaching Staff from July 2014. Please refer to **Appendix-XVIII** for details. | | | | | | |

(Details to be provided in **Appendix-XVIII**)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 13.2 | Summary of the Non-teaching Staff | |  |  |  |  | | --- | --- | --- | --- | | Particulars | Female | Male | Total | | Administrative  Staff  Group A  Group B  Group C  Group D  Sub total |  |  |  | | Technical  Staff  Group A  Group B  Group C  Group D  Sub total |  |  |  | | Grand Total |  |  |  |   **[N.B.: Grouping of staff will be made once the University commences its academic session from July 2016.]** |
| 13.3 | No. of Non-teaching staff category wise | |  |  |  |  | | --- | --- | --- | --- | | **Category** | **Female** | **Male** | **Total** | | SC | 3 | 7 | 10 | | ST | - | 1 | 1 | | OBC | 6 | 18 | 24 | | PH | - | - | - | | General | 13 | 26 | 39 | | **Total** | **22** | **52** | **74** | |
| 13.4 | Ratio of Non-teaching staff to students | Recruitment is being made as per norms |
| 13.5 | Ratio of Non-teaching staff to faculty | Recruitment is being made as per norms |

**14. Academic Results**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 14.1 | Faculty-wise and course-wise academic results of the past 3 years   |  |  |  |  | | --- | --- | --- | --- | | **S.No.** | **Course** | **No. of**  **Candidates**  **appeared** | **Result** | |  |  |  |  | | The University will commence its first academic session from July 2016. Results will be available thereafter. |

**15. Accreditation**

|  |  |  |
| --- | --- | --- |
| 15.1 | Whether Accredited by NAAC? If Yes please provide the following details:  Date of Accreditation  Period  Grade  CGPA  Grading System Followed | The University will apply for NAAC accreditation after passing out of two batches. |
| 15.2 | Whether courses are accredited by NBA? If yes please provide course-wise details as under:   |  |  |  |  | | --- | --- | --- | --- | | **S.No.** | **Course** | **Whether Accredited** | **Period of Accreditation** | | 1. | BE Computer Science & Engineering | Yes | Yearly | | 2. | BE Information Technology | Yes | Yearly | | 3. | BE Electronics & Communication | Yes | Yearly | | 4. | BE Textile Technology | Yes | Yearly | | 5. | BE Electronics & Telecommunication Engineering | Yes | Yearly | | 6. | BE Electrical & Electronics | Yes | Yearly | | Certain courses (as detailed on the left) currently run by one of the Constituent Institution viz. SVITS (Shri Vaishnav Institute of Technology & Science are NBA accredited. The University will apply for continuation of accreditation of those programs besides getting accreditation in other programs. |
| 15.3 | Other Accreditations, if any | None |
| 15.4 | Any other information  (including special achievements by the University which may be relevant for the University) | The University will commence its first academic session from July 2016. However, even before that the University has organized following events: |

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No.** | **Name of the Event** | **Time when Organized** | **Report Annexed at** |
| 1. | 27th AIMS National Convention 2015 | August 25-27, 2015 | Annexure-16 |
| 2. | Anveshan 2015 | November 27-28, 2015 | Annexure-17 |
| 3. | Confluence 2015 | December 26, 2015 | Annexure-18 |
| 4. | Spandan 2015 | March 10-12, 2016 | Annexure-19 |

**16. Strengths and Weaknesses of the University**

|  |  |  |
| --- | --- | --- |
| 16.1 | Strengths of the University | 1. **Faculty:**   Shri Vaishnav Group of Trusts is already managing the following six institutes of higher learning in the fields of Engineering, Management, Commerce, Law and Teachers’ Training:   1. Shri Vaishnav Polytechnic (1960) 2. Shri Vaishnav Commerce College (1967) 3. Shri Vaishnav Institute of Management (1987) 4. Shri Vaishnav Institute of Technology and Science (1995) 5. Shri Vaishnav Institute of Law (2005) 6. Shri Vaishnav College of Teachers Training (2005)   In addition to the above, the Trust also runs four higher secondary schools as under:   1. Shri Vaishnav Cloth Market Higher Secondary School (1951) 2. Shri Vaishnav Cloth Market Bal Mandir Girls H.S. School (1981) 3. Shri Vaishnav Academy (1993) 4. Shri Vaishnav Kanya Vidyalaya (1994)   Hence, the Trust that is promoting the University is already having a pool of well-qualified and trained teachers. This translates into pass outs who are industry-ready with updated knowledge and training, which in turn helps in maintaining an enviable placement record.   1. **Infrastructure**   The Sponsoring Trust i.e., Shri Vaishnav Vidyapeeth Trust has acquired a plot admeasuring 38 acre, adjacent to existing 13 acre plot of SVITS (Shri Vaishnav Institute of Technology and Science), exclusively for the University. As the University will also use 13 acres of SVITS land, it will come up on a total area of 51 acres. Massive construction activities with comprehensive facilities are coming up on this adjacent plot of 38 acres. The existing facilities are as under:   * Aesthetically designed buildings * Well lit, ventilated and fully equipped classrooms * State of the art practical laboratories incl. well equipped computer lab * A modern well-stacked library * Several large conference halls with audio system * Hostel facilities separately for boys and girls (at different locations) * Well equipped sports facility * Hygienically maintained well lit food court  1. **Industry-focused Academic Structure that fosters Merit**  * Continuous evaluation through regular class tests followed up by end semester evaluation * Industry oriented course content * Sponsoring Trust being charitable in nature will offer merit based scholarships for economically disadvantaged students * Conducting regular presentations, symposiums/ dissertations, viva voce/quiz to provide ample opportunity for soft skill development. |

|  |  |  |
| --- | --- | --- |
| 16.1 | Strengths of the University (contd…) | 1. **Modular-cum-Inter/Multi-disciplinary approach**   Course curricula are designed to incorporate methods and analytical framework from more than one academic discipline.   1. **Vibrant and Evolving Environment**   Teachers are given freedom to innovate and incorporate latest teaching methods keeping in mind that the students are made industry-ready.  Similarly, students are encouraged to participate in various activities providing an overall vibrant and stimulating environment |

|  |  |  |
| --- | --- | --- |
| 16.2 | Weaknesses of the University | * The University cannot apply for NAAC accreditation till completion of two academic sessions. * Infrastructural developments are being taken up and will take awhile to complete. * Being in the very first year of operation, well designed branding activities need to be taken up extensively by the University to overcome the threats from sub-standard institutions. |

**Certificate**

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulation and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University **www.svvv.edu.in**

Signed and Sealed by the Head of the Institution.

|  |  |
| --- | --- |
| Place: Indore, Madhya Pradesh  Date: 01 April 2016 | **Prof. (Dr) Upinder Dhar**  **Vice Chancellor**  Shri Vaishnav Vidyapeeth Vishwavidyalaya  Vill: Baroli, Sanwer Road, Indore – 453111 |