

**SHRI VAISHNAV VIDYAPEETH VISHWAVIDYALAYA
INDORE**

**Fee Refundable Policy 2024-25
(On Withdrawal of Admission)**

As per the UGC D. O. No. F..2-71/2022 (CPP-II)(C-114546) dated 12th June 2024 Subject Mentioned **“Fee Refund Policy 2024-25”** , If a student chooses to withdraw from the program of study in which he/she is enrolled, the University shall follow the following four-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to the University	Clarification
(1)	100%	15 days or more before the formally notified last date of admission	Up To 15/09/2024 (Pl. See below Note)
(2)	90%	Less than 15 days before the formally notified last date of admission	From 16/09/2024 to 30/09/2024
(3)	80%	15 days or less after the formally notified last date of admission	From 01/10/2024 to 15/10/2024
(3)	50%	30 days or less but more than 15 days after formally notified last date of admission	From 16/10/2024 to 31/10/2024
(4)	0%	More than 30 days after formally notified last date of admission	From 1 st November 2024 onward

Note :

In case of (1) in the table above, the University shall deduct an amount Rs. 1000/- as processing charges from the refundable amount.

Fees shall be refunded by the University to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

If a student seeks cancellation of admission after the last date of admission i.e., after **30th September 2024**, then student’s original TC and Migration certificate will not be returned to the student. In that case, a Migration Certificate will be issued by the University, and students will be entitled for refund of fee as per the policy given above.