

**SHRI VAISHNAV VIDYAPEETH VISHWAVIDYALAYA
INDORE**

**Fee Refund Policy 2023-24
(On Withdrawal of Admission)**

As per the UGC D. O. No. F.2-71/2022 (CPP-II dated 3rd July 2023, If a student chooses to withdraw from the program of study in which he/she is enrolled, the University shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is received in the University
(1)	100%	Up To 16/08/2023* (Pl. See below Note)
(2)	90%	From 17/08/2023 to 30/09/2023
(3)	80%	From 01/10/2023 to 15/10/2023
(4)	50%	From 16/10/2023 to 31/10/2023
(5)	0%	From 1 st November 2023 onward

Note :

In case of (1) in the table above, the University shall deduct an amount of Rs. 1000/- as processing fee from the refundable amount.

Fees shall be refunded by the University to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

If a student seeks cancellation of admission after the last date of admission i.e., after **16th August, 2023** then student's original TC and Migration certificate will not be returned to the student. In that case, a Migration Certificate will be issued by the University, and students will be entitled for refund of fee as per the policy given above.